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DD/A 74-4591

21 NOV 1974

MEMORANDUM FOR: Director of Communications  
Director of Finance  
Director of Joint Computer Support  
Director of Logistics  
Director of Medical Services  
Director of Personnel  
Director of Security  
Director of Training

SUBJECT : CIA Access to Educational Records of Students

1. Attached herewith is a copy of a memorandum of 18 November 1974, prepared for the Director of Central Intelligence by the Legislative Counsel and the General Counsel. The memorandum highlights the importance and potential impact of a law which went into effect on 19 November 1974, in terms of a new amendment to the Elementary and Secondary Education Act of 1965. Particular attention is directed to paragraph 3 of the OGC/OLC memorandum, which indicates that continued access by Agency representatives, directly or indirectly, to educational records without express authorization could seriously jeopardize all Agency relationships with educational institutions.

2. The Director has instructed me to immediately circulate the memorandum to all elements of the Agency, and then make expeditious arrangements to have it incorporated into Agency regulations. Please ensure widespread dissemination so that there is complete and immediate compliance with both the letter and spirit of the Director's instructions. In effect, I want to be absolutely certain that the basic message is thoroughly understood by all officers in this Directorate, particularly Personnel and Security Officers who are routinely in contact with academic institutions.

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3. If there is any question or doubt as to whether a check of educational records is proper and permissible, the matter should be brought to my attention, no matter where the request originates, or the type of case that is involved.

/s/ John F. Blake

John F. Blake  
Deputy Director  
for  
Administration

Attachment

Distribution:

- All DD/A Office Directors w/1 cy of att
- 1 - DD/A Subject w/att
- 1 - DD/A Chrono w/o att
- 1 - JFB Chrono w/o Att

EO-DD/A:  :der (21 Nov 74)

Att: Memo fr OLC/OGC dtd 18 Nov 74 prepared by OLC/OGC for DCI. Highlights the importance and potential impact of a law which went into effect on 19 Nov re CIA Access to Educational Records of Students

DD/A 74-4564

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